



Meadowcroft  
School

# Remote Learning Policy

<b>Policy Number</b>	
<b>Review Date</b>	September 2026
<b>Owner-Name</b>	Nikki Browning
<b>Owner- Job Title</b>	Head of Education: Upper School

## 1. Introduction

Meadowcroft School is committed to ensuring that ***all pupils can continue to access high-quality education*** even when they are unable to attend school in person.

This policy applies to ***individual pupils*** who require remote learning, based on their ***medical, social, or other individual circumstances***, and where they are ***able to participate from home***.

Remote learning is ***not a general response to public health emergencies***. Provision is tailored to the pupil's ***individual starting points, abilities, and learning needs***, in line with the ***Independent School Standards (ISS), SEND Code of Practice***, and statutory safeguarding requirements.

## 2. Statement of Intent

Through this policy, Meadowcroft School aims to:

- \* Provide ***accessible, inclusive, and individualised*** remote education for all pupils.
- \* Maintain academic progress, wellbeing, and engagement including RSHE, in line with ***RSE legislation 2025***.
- \* Ensure ***safeguarding and online safety*** standards remain robust during remote learning.
- \* Support pupils with ***EHCPs, ILPs, or additional learning needs*** through differentiated resources and strategies.
- \* ***Promote effective communication*** between staff, pupils, and parents/carers.

## 3. Legislative and Statutory Framework

This policy has regard to the following legislation and guidance:

- \* RSE and Health Education (2025 update)
- \* Keeping Children Safe in Education (KCSIE 2025)
- \* Independent School Standards (ISS 2025)
- \* SEND Code of Practice (2015)
- \* Equality Act 2010
- \* Education Act 2002 (s.175 – safeguarding duties)
- \* Data Protection Act 2018 and UK GDPR

It operates alongside the following school policies:

- \* Child Protection and Safeguarding Policy
- \* SEND Policy
- \* Online Safety Policy
- \* Behaviour Policy
- \* Curriculum and Assessment Policies
- \* Staff and Parent/Carer Codes of Conduct

## **4. Roles and Responsibilities**

### **Governing Board**

- \* Ensure the school has **risk management and business continuity procedures**.
- \* Monitor the **effectiveness of remote learning arrangements**
- \* Oversee **online safety training** as part of safeguarding obligations.

### **Headteacher**

- \* Ensure policies and procedures are adhered to.
- \* Identify and manage risks associated with remote learning.
- \* Oversee provision for pupils with **EHCPs and SEND needs**.
- \* Ensure staff have necessary training and resources.

### **Designated Safeguarding Lead (DSL)**

- \* Identify **vulnerable pupils** and maintain regular contact.
- \* Ensure safeguarding plans remain active during remote learning.
- \* Liaise with social workers and external agencies as required.

### **SENCO**

- \* Ensure **individual learning needs** are met for pupils with EHCPs or ILPs.
- \* Provide additional support tailored to each pupil's circumstances.

### **Staff**

- \* Deliver remote learning in line with this policy.
- \* Maintain safeguarding and online safety standards.
- \* Provide timely feedback and monitor pupil engagement.
- \* Report any concerns regarding pupils' welfare, online safety, or health.

### **Parents/Carers**

- \* Support their child's participation and engagement.
- \* Ensure access to learning materials and a suitable learning environment.
- \* Communicate with staff regarding technical issues or wellbeing concerns.

### **Pupils**

- \* Engage with remote learning to the best of their ability.
- \* Complete assigned work on time and seek support if needed.
- \* Follow school behavioural and online safety expectations.

## 5. Learning Provision

- \* Remote learning will be **individualised** to meet each **pupil's needs and starting points**.
- \* Teachers may use a combination of:
  - \* Online resources and presentations
  - \* Pre-recorded or live lessons via approved platforms
  - \* Written work, project-based activities, and practical exercises
- \* Learning materials will be accessible across devices and consider pupils' technical limitations.

## 6. Online Safety

- \* All remote learning follows the school's **Online Safety Policy and KCSIE 2025 guidance**.
- \* Live or recorded sessions must be conducted in **public areas**, with appropriate attire and behaviour.
- \* One-to-one sessions are only permitted with **parental and senior staff approval**.
- \* Staff and pupils **must not record or share sessions** without permission.

## 7. Safeguarding

- \* Vulnerable pupils will have **weekly contact or more**, depending on risk assessments.
- \* DSL will liaise with **social workers, healthcare professionals, and external agencies** as required.
- \* Home visits may **occur if necessary**, following safeguarding procedures.
- \* Parents and pupils are encouraged to **report concerns immediately**.

## 8. Assessment and Feedback

- \* Teachers will **provide timely feedback** and ensure tasks are completed to the pupil's ability.
- \* Work is to be **submitted on time**, marked, and returned according to school policy.
- \* Formative assessment may include quizzes, project feedback, or digital tools.
- \* Progress will be **monitored and discussed with SENCO or SLT** for pupils needing additional support.

## 9. Communication

- \* All communication must be **via official school channels** (school email, Edmodo, approved platforms).
- \* Parents/pupils should **report issues promptly** to enable resolution.
- \* Teachers should be **available during agreed hours**, respecting work-life balance.

## 10. Monitoring and Review

- \* The headteacher and SLT **will monitor effectiveness** of remote learning arrangements regularly.
- \* This policy will be a **annually** or sooner if required by legislation or operational needs.

## **Appendix: Individual Remote Learning Provision**

- \* Each pupil requiring remote learning will have a ***personalised plan***.
- \* Plans include: ***learning objectives, timetable, support mechanisms, and assessment methods***
- \* SENCO and teaching staff will liaise with parents ***to ensure accessibility and effectiveness***.
- \* Plans will be reviewed ***regularly to adjust provision*** according to progress and wellbeing.