

MEADOWCROFT SCHOOL POLICY

Admissions Policy

MC 03

Date Approved	June 2020
Next Review	June 2021
Owner Name	Darren Singh
Owner Job Title	Principal

Meadowcroft School Admissions Policy

Introduction

Starting school, or moving from one school to another can be a worrying time for both parents/carers and children. We aim to make the school admissions process as painless and trouble free as we can. The guiding principles of Meadowcroft school admissions policy are, the school admits students irrespective of their gender, race, disability or special educational needs, provided that there are good prospects of meeting each student's individual needs without unduly prejudicing the education and the welfare of other students. In a situation where Meadowcroft School felt unable to provide or make available any specialist help required either due to lack of resources or local availability then a student's special needs might inform the decision of whether or not to offer a place to a student.

Our focus is on creating an environment that enables the children and young people in our care to achieve their personal best. Our admission team will explain to each prospective student, family and carer's everything they need to know about our school and what to expect. For the authorities and families we work with, our commitment to a high quality of learning and care is a guaranteed. We pride ourselves on providing transparency to all parties including a clear plan for progression so that the value and outcomes of our service is measurable at every stage of the journey.

Rationale

The term 'special educational needs' (SEN) has a legal definition, referring to children and young people who have learning difficulties or disabilities that make it harder for them to learn or access education than most children of the same age. Meadowcroft School acknowledges some of our students may exhibit challenging behaviour of a serious nature, including aggression toward peers and or adults.

Aim

It is important that the school seeks to provide an admission process that accurately identifies the needs of students, and decides if it can meet these, in all areas of the student's development, effectively and efficiently.

Objectives

- A clear understanding of the criteria for admittance
- Agree the appropriateness of the placement
- A working partnership of student, family/carer and professionals

Admission process

We are looking for potential and a willingness to engage in the life of a busy and engaging school, students who will benefit from the great range of opportunities on offer. Students, who will be willing to accept invitations to explore their potential, develop an understanding of and respect for themselves and others.

A written referral from the local placing Authority with detailed SEN documents, will, after discussion by SLT, lead to admission team gathering information and a risk assessment process begins. This leads to

either declining the referral or an offer of an interview at the school. After interview a second SLT discussion to discuss options of:

- Second interview
- Offer of placement
- Decline referral

The school will be responsible for:

If placement agreed an offer of placement and start date will be sent to LA. A risk assessment and PHP plan will be prepared using information from, statement, family/ previous education. A new pupil starter pack will be sent to parents/carers. Once the starter pack has been returned to school completed the new student may attend school.

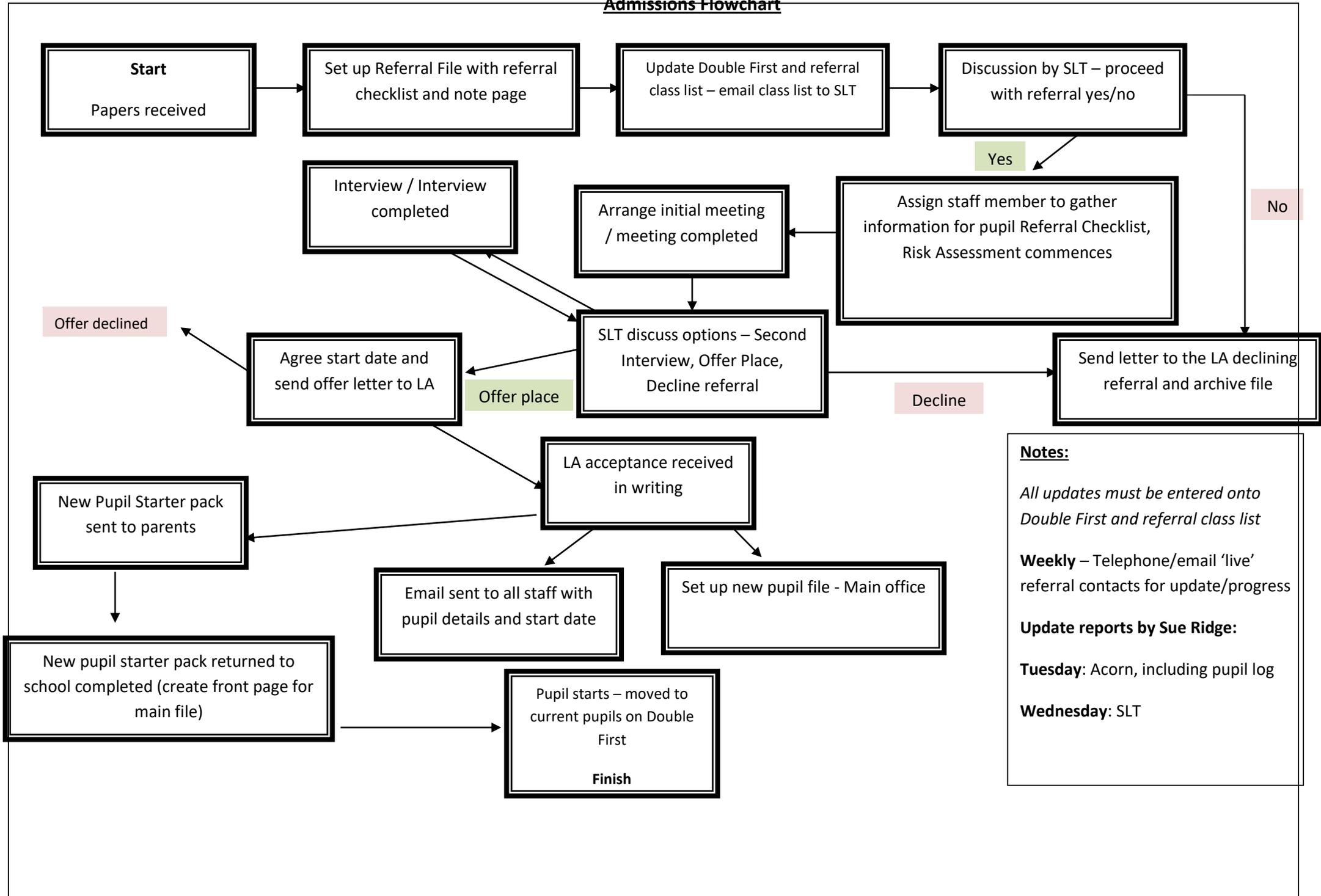
The LA will be responsible for:

Nominating Meadowcroft School in section IV of the statement, providing school with all current advice and information, agree contractual arrangements for transporting the student to and from school.

Legislation

Acorn Education and Care is the admission authority for Meadowcroft School. The admission arrangements are determined by all relevant legislation including the legislation on sex discrimination, race relations, and disability, together with all relevant regulations and the School Admissions Code (DfE 2011).

Admissions Flowchart



Notes:
All updates must be entered onto Double First and referral class list
Weekly – Telephone/email 'live' referral contacts for update/progress
Update reports by Sue Ridge:
Tuesday: Acorn, including pupil log
Wednesday: SLT